



STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

Kirk Steudle  
DIRECTOR

November 20, 2006

Mr. John D. Niemela  
Director  
County Road Association of Michigan  
P.O. Box 12067  
Lansing, Michigan 48901-2067

Mr. Joseph A. Fivas  
Manager  
Michigan Municipal League  
320 N. Washington Sq., Ste. 100  
Lansing, Michigan 48933-1288

Dear Mr. Niemela and Mr. Fivas:

Fiscal Year 2008 Federal Local Safety Program

The Michigan Department of Transportation (MDOT) is pleased to announce the solicitation of new candidate project applications for the fiscal year (FY) 2008 Local Safety Program. Federal funds for the Local Safety Program are to be used for highway safety improvements on the local road system

This program will be managed as follows for FY 2008:

1. Only the construction phase is eligible for federal aid. Any costs related to right of way, design and construction engineering are not eligible for safety funds. Projects are federally funded at 80 percent up to an amount not to exceed \$400,000 Federal, with a 20 percent local match. Projects are let by MDOT, or performed by local force account, as approved by our office. Force account work shall follow the Local Agency guidelines for "Construction by Non-Competitive Bid Contract." Any roadway, regardless of National Functional Classification, is eligible for the Local Safety Program.
2. Eligible projects must meet current standards and warrants. Project types may include replacement, installation or elimination of guardrail, removal of fixed objects from clear zones, traffic and pedestrian signal installation and upgrades, access management, horizontal and vertical curve corrections, sight distance and drainage improvements, bridge railing replacement or retrofit, roadway intersection improvements to improve safety and/or capacity, mid-block pedestrian crossings, improvements to school zones, shoulder rumble strips, and improved permanent signing and pavement markings. This list is not inclusive and other types of improvement projects can be submitted for consideration.

November 20, 2006

3. All project candidates must be postmarked no later than Thursday, March 1, 2007. Due to the expected volume of requests, late applications will not be accepted. It is recommended that your application be submitted by certified mail. Projects are reviewed and approved by committee and selected based on criteria which includes:
  - A. Crash history or potential for crashes, accident analysis, collision diagrams.
  - B. Roadway classification, traffic analysis, ADT, condition diagrams, etc.
  - C. Existing condition and character of proposed work.
  - D. Engineer estimate of project cost.
  - E. Support statements, resolutions and public support.
  - F. Metropolitan Planning Organization (MPO) or Rural Task Force (RTF) endorsement and priority ratings.
  - G. Overall safety benefits of the proposed work, American Association of State Highway and Transportation Officials (AASHTO) guidelines, and Michigan Manual of Uniform Traffic Control Devices (MMUTCD) warrants.
  - H. Cost effectiveness, benefit/cost analysis or time of return.
  - I. Project coordination with other construction projects.
  - J. Ability to deliver a complete construction package for letting within the fiscal year.
  - K. Statewide and historical funding distribution.
  - L. Past history of delivering safety projects in the year the project was selected.

The enclosed worksheet shall be completed for each submitted Safety project for 2008 funding.

4. At a minimum, the suggested format for project funding consideration is an engineering report that clearly identifies the route, location (township(s)/municipalities), project termini and length, existing and proposed cross sections, and each of the criteria listed above. A map must be included with the report which clearly identifies the location of the proposed project. Pictures, graphics, preliminary plans, etc., included in your engineering report can also be used as supporting evidence and are encouraged.
5. If there are any social, economic and environmental impacts within the project limits, all impacts must be mitigated before federal funds can be appropriated and obligated. Project applications which are expected to have significant public controversy and/or require an environmental assessment will not be considered until these outstanding issues have been resolved.

All local agencies within an MPO must coordinate with their MPO in order to have their respective project included in the MPO's Transportation Improvement Program (TIP). Each MPO is also asked to submit a list of projects along with their recommended ranking of that list, including all appropriate supporting information. An effort will be made to select at least one or more projects from each MPO for funding consideration; however, each application is evaluated based on the criteria listed above on a project by project basis and funding availability.

Mr. John D. Niemela and Mr. Joseph A. Fivas  
Page 3  
November 20, 2006

Local agencies are allowed to submit more than one project for consideration. Agencies submitting multiple projects should submit a prioritized list for consideration.

Please send all eligible projects and supporting information to the following:

Mr. Jim D'Lamater, P.E., Safety Engineer  
Design Division, Local Agency Programs Unit  
425 W. Ottawa Street, P.O. Box 30050  
Lansing, Michigan 48909-7550

Depending upon funding availability, project selection and announcements are made as soon as possible with notifications and project programming instructions sent through each of the coordinating agencies. Our goal is to maintain a fiscally constrained program while maximizing the use of available federal funds.

If you have any question, please feel free to contact Jim D'Lamater at (517) 335-2224 or at [dlamaterj@michigan.gov](mailto:dlamaterj@michigan.gov).

Sincerely,



Rudolph S. Cadena, P.E.  
Local Agency Programs Engineer  
Local Agency Programs

for Mark A. Van Port Fleet  
Engineer of Design

Enclosures

cc: Marsha Small  
Chris Youngs  
Jim D'Lamater  
Susan Richardson  
Region Engineers  
Rural Task Force  
Metropolitan Planning Organizations